

QUEENSLAND UNIVERSITY OF TECHNOLOGY

COUNCIL

REPORT – 1 March 2006

Council met on 1 March 2006, and noted or considered the following items.

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VICE-CHANCELLOR'S REPORT

Council considered the Vice-Chancellor's Report which is available at the following address.
<http://www.chancellery.qut.edu.au/vc/papers.jsp>

SUBMISSIONS FROM COUNCIL COMMITTEES AND EXECUTIVE OFFICERS

Outside Work and Outside Employment Policies

Council approved

- (i) a new policy for Outside Work – Academic staff (to become MOPP D/7.1 and subsequently replace current D/7 – D/7.6); and
- (ii) a new policy for Outside Employment – Professional staff (to replace MOPP B/7.9).

An Implementation Schedule for the new Outside Work and Outside Employment policies was noted. Council was advised that an implementation report would be forwarded to Planning and Resources Committee by June 2007.

Amendments to Appendix 3 Schedule of Authorities and Delegations (Parts 1 and 2) Human Resources and to Chapter B Policies

Council approved the following amendments to human resources delegations of authority under Appendix 3 *Schedule of Authorities and Delegations* of the Manual of Policies and Procedures (MOPP):

Part 1: Council

- Salary Loadings; and

Part 2: Vice-Chancellor

- appointments;
- specific academic appointments;
- promotion, progression and reclassification;
- leave – professional staff; and
- leave without pay and professional development.

Council also approved amendments to Chapter B MOPP policies B/3.6 Adjunct Professors; B/3.7 Visiting Fellows, B/4 Recruitment and Appointment and B/7.10 Salary and Loadings.

The objective of the changes was to enable the University to make decisions on staff appointment, recruitment and retention (e.g. salary loadings) in a more timely and responsive way in an increasingly competitive employment market.

Review of Teaching and Quality and Support – Implementation Plan

Council noted the Implementation Plan for the Review of Teaching Quality and Support which included provision for progress reports to be forwarded to Planning and Resources Committee at the end of Semester 1 and Semester 2, 2006.

QUT Enterprise Holdings Pty Ltd – Report to Council February 2006

Council noted the February 2006 report from QUT Enterprise Holdings Pty Ltd and the minutes of the QEH Board's 13 February 2006 meeting.

Professor Emeritus – Prof Alan Underwood

Council ratified the award of the title of Professor Emeritus to Professor Alan Underwood, effective from February 2006.

Commercialisation of ACID – Establishment of ACID Services Pty Ltd

Council noted that the Australasian CRC for Interaction Design (ACID) planned to establish a wholly owned subsidiary dedicated to managing ACID's commercialisation activities to be called ACID Services Pty Ltd (ACID Services).

Membership of Council committees

Council to nominate Ms Brittany McKee to Appeals Committee in the category *one member nominated by and from Council*. Council also noted executive action taken by the Chancellor in reappointing Mr Keith Hillless to Chancellor's Committee in the category *one external member of Council appointed by Council*.

ITEMS FOR INFORMATION

- Post-meeting action sheet for Council 14 December 2005 meeting
- Register of Disclosed Interests
- Use of QUT Seal during 2005
- University Governance Professional Development Program
- Post-meeting action sheet for Council Retreat 17 February 2006

REPORTS FROM COMMITTEES

The Council committees that have met since the last meeting of Council are listed below, and reports from those meetings (including reports from sub-committees) are attached.

Chancellor's Committee – 22 February 2006 (Report to come to April meeting)

Audit and Risk Management Committee – 22 February 2006 (Report to come to April meeting)

Planning and Resources Committee – 15 February 2006

Discipline Review Panel – Annual Report 2005

Further information regarding any of the items can be obtained from the Secretary to the committee.

QUEENSLAND UNIVERSITY OF TECHNOLOGY

PLANNING AND RESOURCES COMMITTEE

REPORT TO COUNCIL – 15 February 2006

Planning and Resources Committee met on 15 February 2006. The following items are reported for information.

Amendments to Appendix 3 *Schedule of Authorities and Delegations* (Parts 1 and 2) Human Resources and to Chapter B Policies

The Committee endorsed to Council a range of amendments to the human resources delegations of authority under Appendix 3 *Schedule of Authorities and Delegations* of the Manual of Policies and Procedures (MOPP), and to Chapter B MOPP policies to reflect these changes and to allow for greater responsiveness in decision-making. This is the subject of a separate submission to Council.

Asset Management – CRI Corporate Advisory P/L

The Committee received a presentation from CRI Australia Pty Ltd on *Strategically Managing and Leveraging Property Assets in the University Sector*. Issues such as sectoral challenges, funding gap solutions, leveraging processes, funding and partnering options were discussed. The Vice-Chancellor undertook to provide a report to the 5 April 2006 meeting of the Committee assessing the University's strategic management and leveraging of assets, including recommendations for improvement.

Long Service Leave Liability

The Committee noted a report on QUT's long service leave liability, requested at the 14 November 2005 meeting. While the University's long service leave liability had increased over the past five years, and the number of eligible staff had increased at a faster rate, strategies to more effectively manage the liability were having a positive impact. The Department of Financial Services would be undertaking a detailed review of University funding for long service leave, with a focus on ensuring that current and future responsibilities are adequately provided for in the University's accounts and budgetary arrangements.

Outside Work and Outside Employment Policies

The Committee endorsed to Council new policies for Outside Work and Outside Employment, in addition to a range of consequent MOPP updates, support materials and implementation plan. This is the subject of a separate item on the Council agenda.

Review of Teaching Quality and Support – Implementation Plan

The Committee endorsed to Council the Implementation Plan for the Review of Teaching Quality and Support, subject to amendments to include more focus on outcomes and priorities. This is the subject of a separate item on the Council agenda.

Planning and Resources Committee noted the following items for information

- Committee Orientation
- Register of Disclosed Interests

QUEENSLAND UNIVERSITY OF TECHNOLOGY

DISCIPLINE REVIEW COMMITTEE

ANNUAL REPORT TO COUNCIL – 2005

In accordance with *Statute No. 2 (Student Discipline) 1999* (MOPP Appendix 1(b)), the Discipline Review Panel is responsible for hearing and determining cases of student misconduct referred to it by the Registrar.

In 2005, Discipline Review Panel considered four cases of alleged student misconduct. Further details on these cases, and the penalties recommended by the Panel, are provided in Table 3.

As can be seen from the comparative table below, the number of cases considered by Discipline Review Panel has increased over the past two years, after remaining fairly stable for a number of years. Although it is premature to presume a trend towards increased student misconduct on this data, this is a development which the Panel will be monitoring.

TABLE 1: CASES HEARD BY DISCIPLINE REVIEW PANEL 2000-2005

	2000	2001	2002	2003	2004	2005
MALE STUDENTS	1	1	2	1	3	4
FEMALE STUDENTS	-	1	-	1	-	-
TOTAL	1	2	2	2	2*	4

* 1 case did not proceed as student cancelled enrolment before case could be heard.

TABLE 3: SUMMARY OF BUSINESS TRANSACTED BY DISCIPLINE REVIEW PANEL IN 2005

Date	Misconduct – arising from <i>Statute No 2 Student Discipline</i> , section 5(1)	Penalty recommended by DRP	Student appeared at DRP meeting
6 December 2005	Student found to have made a false representation regarding a matter affecting him as a student of the University (section 5(1)(h)).	Three years exclusion and not permitted to do deferred exam in unit concerned. Student appealed, but appeal not successful.	Yes, and provided a written statement in his defence.
21 July 2005	Student found to have made a false representation regarding a matter affecting him as a student of the University (section 5(1)(h)).	Two years exclusion.	Yes.
8 June 2005	Student found to have: (i) contravened or failed to comply with any Statute or Rule or lawful order of a QUT employee (section 5(1)(a)); and (ii) breached any University policy including, but not limited to, those concerning sexual harassment, intellectual property, occupational health and safety, or the use of computers, computer facilities, information technology and information technology facilities (section 5(1)(i)).	Expulsion from the University. Student appealed, but appeal not successful.	No, but provided a written statement in his defence.
4 April 2005	Student found to have made a false representation regarding a matter affecting him as a student of the University (section 5(1)(h)).	Three years exclusion and grade of Fail in two units.	No, but submitted a Statutory Declaration outlining his explanation.

Responsible Officer

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